



Financial and Missed Appointment Policy

Financial Policy

Fees. Counseling sessions are 50 minutes long. The fee for the first assessment is \$125.00. This price includes the cost of setting up your file, collection of your history and background information, verifying benefits, and developing your treatment plan. Each following 50-minute session is \$100.00. A first-time client is charged \$25.00 by credit card to hold the appointment time. This fee is non-refundable but it is deducted from your first visit fees. Payment is collected at the beginning of the session. We also ask you to place a credit card on file for future billing.

Charges. Occasionally there are extra charges or other altered charges, but in your case the fee for a 50-minute therapy session will be \$100.00.

Insurance Clients. If you have health insurance, we will contact your insurance company and verify your insurance benefits. We will also file your insurance for you if in-network. If your insurance covers a portion of your therapy, we will wait up to 90 days for your insurance to pay their portion. You will, however, be responsible for your deductible and co-pay or co-insurance. That portion of your care will be due at the time of your appointment. You will be responsible for all charges not covered by your insurance company.

Self-Pay Clients. Patients without insurance, with high deductibles, or who choose not to use their insurance are responsible for the total cost of care. Payment is expected at the time of service.

Methods of Payment. Borum & Associates LLC accepts cash, checks, major credit cards, debit cards and employer issued Health Savings Account cards.

Payment Plans. Patients without insurance, with high deductibles, or who choose not to use their insurance may request payment plans using automatic payments that can be made weekly, biweekly, or monthly according to your needs.

Missed Appointment Policy

Twenty-four-hour notice is required for the cancellation of an appointment. Appointments cancelled with less than 24-hour notice will be charged our full fee. The charge will be applied to your credit card on file unless you request to use an alternative method of payment.

I have read and agree to the above conditions:

Signature of client or his or her personal representative

Date